

**KEY DECISIONS – FORWARD PLAN**  
**1 October 2018 – 31 December 2018**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

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### **What is the Forward Plan?**

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### **What is a Key Decision?**

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### **What does the Forward Plan tell me?**

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

### **Who takes Key Decisions?**

Under the Authority's Constitution, Key Decisions are taken by the Cabinet.

Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at the Town Hall, Rotherham.

### **Further information and Representations about items proposed to be heard in Private**

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### **The members of the Cabinet and their areas of responsibility are:-**

Councillor Chris Read	Leader
Councillor Gordon Watson	Deputy Leader and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 22<sup>ND</sup> OCTOBER 2018</b>								
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Early Help Strategy Phase 2 & 3 Implementation	1 Aug 2018	To approve the proposals for the changes to the Early Help service following the 90 day consultation.	Children's Services and Neighbourhood Working	Relevant officers, members, stakeholders and the general public have been consulted	Report	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
<b>DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 22<sup>ND</sup> OCTOBER 2018</b>								
<b>REGENERATION AND ENVIRONMENT</b>								
Modern Day Slavery	1 Sept 2018	To consider an update and to approve a transparency statement for the Council	Waste, Roads and Community Safety	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Amendment to the General Enforcement Policy	1 Feb 2018	To amend the Council's General Enforcement Policy to include provisions relating to surveillance of social media and internet resources	Waste, Roads and Community Safety	Relevant officers and members	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
House to House Collections Policy	1 July 2018	To agree to consult on a House to House collection policy for the borough	Waste, Roads and Community Safety	Relevant officers, members	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 19<sup>TH</sup> NOVEMBER 2018 OR LATER</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Strategic acquisition of six bungalows at Penny Piece Lane, North Anston	1 Oct 2018	To approve the HRA acquisition of six bungalows at Penny Piece Lane, North Anston	Housing	Ward Members, relevant officers, Cabinet Members	Report	Dinnington	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk

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<b>ASSISTANT CHIEF EXECUTIVE</b>								
Thriving Neighbourhoods – The Rotherham Neighbourhood Strategy 2018-2025	1 Sept 2018	To share the Thriving Neighbourhoods – The Rotherham Neighbourhood Strategy 2018-2025	Children's Services and Neighbourhood Working	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Child and Adolescent Mental Health Services (CAMHS) Section 75 Agreement (Extension)	8 Oct 2018	To renew the existing Section 75 Agreement for joint commissioning and a pooled fund for the provision of Child and Adolescent Mental Health Service (CAMHS)	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
September 2018/19 Financial Monitoring Report	1 Sept 2018	To note the current revenue and capital monitoring position and agree any required actions	Corporate Services and Finance	Relevant officers, members, and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy Update	1 Aug 2018	To consider the updated Medium Term Financial Strategy and recommend to Council that the update is approved	Corporate Services and Finance	Appropriate officers, Members, and Stakeholders	Report	Borough-wide	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Rotherham Council Sex Establishment Policy	1 Sept 2018	To consider whether to recommend to Council consultation on proposals for more effective control of sexual entertainment venues through the adoption of Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982, and whether to consult on the introduction of a sex establishment policy.	Waste, Roads and Community Safety	Relevant officers, members	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

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Bassingthorpe Farm: Update on Proposed Disposal of Land	1 Aug 2018	To agree the transfer of land to a Bare Trust	Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Rotherham West, Wingfield, Rawmarsh	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Swinton Town Centre redevelopment	1 Sept 2018	To consider the initial response received to the development brief, signing off of full development brief and approve requirements for the site.	Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Swinton	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
York Road, Eastwood	1 Sept 2018	To consider the initial response received to the development brief, signing off of full development brief and approve requirements for the site.	Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Rotherham East	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Submission of the Clean Air Zone Outline Business Case to the Joint Air Quality Unit	1 Sept 2018	The paper presents current information relating to the Clean Air Zone work.	Waste, Roads and Community Safety	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Disposal of Land at Upper Wortley Road, Kimberworth	1 Apr 2018	To consider the recommendation to dispose of land	Jobs and the Local Economy	Relevant officers and members	Report and appendices	Keppel	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
<b>DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 19<sup>TH</sup> NOVEMBER 2018 OR LATER</b>								
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Educational Attainment	1 Sept 2018	To share exam results (unvalidated) from summer 2018 for information	Children's Services and Neighbourhood Working	Schools, Strategic Education Board (RSEPB)	Report	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Business Rates Discretionary Relief Applications for Novacity Ltd. and Harthill with Woodall Community Association	1 Oct 2018	To consider the recommendations for new applications for Business Rates discretionary relief.	Corporate Services and Finance	Relevant officers, members, and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk

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<b>REGENERATION AND ENVIRONMENT</b>								
Annual Food Plan and Enhanced pre inspection service offer for food businesses	1 Sept 2018	To introduce a chargeable pre-rating inspection service offer to food business	Waste, Roads and Community Safety	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 17<sup>TH</sup> DECEMBER OR LATER</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
A new delivery model for Intermediate Care and Council Residential Care Homes	1 May 2018	To approve a new delivery model for intermediate care and Council residential care homes.	Adult Social Care and Health	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report with exempt appendices	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Delivery of bungalows on HRA sites using modern methods of construction	1 Oct 2018	To approve a business case to deliver MMC bungalows	Housing	Ward Members, relevant officers, Cabinet Members	Report	Hoover and Valley	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Housing Related Support, Children, Young People pathway tender	1 Oct 2018	Permission to tender and award a contract	Adult Social Care and Health	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Review of non-residential charging policy	1 Oct 2018	To review the non-residential charging policy	Adult Social Care and Health	Relevant officers, members and stakeholders	Repot	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
South Yorkshire Regional Adoption Agency	1 Aug 2018	To seek agreement to proceed with the revised Business Case for the SYRAA	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
Proposal to make prescribed alterations to the Willows School.	1 Oct 2018	To approve a period of statutory consultation on proposed prescribed alterations to the Willows School.	Children's Services and Neighbourhood Working	All stakeholders by public notice.	Report	Borough - wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk

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Proposal to increase capacity at Aston Academy through basic need funding.	1 Oct 2018	That subject to a successful planning application, approval be granted to the proposal to allocate £3.8m capital to increase capacity by 150 places at Aston Academy by the installation of additional classroom space to accommodate future pupil numbers and to replace temporary classrooms currently on site.	Children's Services and Neighbourhood Working	Constituency MPs, Local Ward Members, Parish Councils, Governors, local schools and parents/carers have been consulted between 18 May and 29 June 2018.	Report and Appendix – summary of consultation responses.	Holderness, Brinsworth and Catcliffe.	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Review of Polling Places 2019	8 Oct 2018	To seek a recommendation to Council for approval of the commencement of a statutory review of polling districts and polling places within the borough	Corporate Services and Finance	Ward members, parish councillors, MPs, and local political parties, other interested persons or groups, including local disability groups	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Community Energy Switching Scheme	1 Sept 2018	To consider the development of a Community Energy Switching Scheme	Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Council Environmental and Energy Policy	1 Sept 2018	To adopt the policy	Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Statement of Licensing Principles (Licensing Act)	1 Aug 2018	To review and to recommend to Council the approval of the Statement of Licensing Principles, as required under the Licensing Act 2003	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Statement of Licensing Principles (Gambling Act)	1 Aug 2018	To review and to recommend to Council the approval of the Statement of Licensing Principles, as required under the Gambling Act 2005)	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

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<b>ASSISTANT CHIEF EXECUTIVE</b>								
Council Plan Q2 Performance Report	1 Oct 2018	To report on the Council's performance against the Corporate Plan for quarter 2 in 2018/19.	All Portfolios,  Lead Portfolio – Corporate Services and Finance	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
Update from Spotlight Review following the Ofsted Inspection of Adult Community Learning	1 Oct 2018	To respond to recommendations made by the Overview and Scrutiny Management Board and provide an update on the provision now being delivered by the college.	Adult Social Care and Health	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
Update on Children's Commissioners Takeover Challenge Scrutiny Review: Work Experience.	1 Oct 2018	To respond to recommendations made by the Overview and Scrutiny Management Board and to report back to the Overview and Scrutiny Management Board and Youth Cabinet.	Children and Young People's Services and Jobs and the Local Economy	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Asset transfer Lease of greenspace at School Lane, Parkgate to Rotherham United Community Sports Trust	1 Oct 2018	To agree proposed transfer of the lease of greenspaces from in zone Yorkshire to RU Community Sports Trust	Greener, Cleaner Communities	Relevant officers, members, stakeholders, public	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk



**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**  
**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2**  
**QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972**  
**SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.